

**IT STAFFING SERVICES SOLICITATION UNDER
DEPARTMENT OF INFORMATION RESOURCES
IT STAFF AUGMENTATION CONTRACT (ITSAC)
RFO DIR-CPO-TMP-445**

Solicitation Reference Number: 52919076R	Working Title: Tableau Developer	Title/Level: Developer/Programmer Analyst 3
Category: Applications/Software Development	Full Time	

I. DESCRIPTION OF SERVICES

The contractor will provide Developer Analyst support for the implementation of Tableau Dashboards for the IDD-BHS Division in the Office of Decision Support. This position will assist collect business dashboard requirements by establishing themes, epics, user stories, and features that make up the product backlog. This position will develop the complex Tableau dashboard and train the existing internal staff for future work. Dashboard mockup development and user validation. Acquires data from a variety of data sources for use by Tableau dashboards and reports. Connects Tableau data visualization objects to external data sources, including the testing and validation of the Tableau object's ability to connect. Collaborates with other members of the Team on the design and implementation of optimal data design to support a Tableau reporting system. Testing, validation, and deployment of webpages and Tableau objects into a production environment. Experience with publishing internal and external dashboards to the organization and a demonstrated understanding of the architecture involved. Experience working with all levels of an organization, along with the ability to collaborate and present at the executive level (regarding dashboards). Project management expertise to structure work, timelines, and lead a team along with the soft skills to appropriately set stakeholder expectations. Excellent at quickly teaming with a variety of stakeholders and resources.

II. CANDIDATE SKILLS AND QUALIFICATIONS

Minimum Requirements: Candidates that do not meet or exceed the minimum stated requirements (skills/experience) will be displayed to customers but may not be chosen for this opportunity.		
Years	Required/Preferred	Experience
8	Required	Tableau Dashboard Development
4	Required	Experience acquiring data from multiple data sources for use by Tableau data visualization.
4	Required	Experience working with various data sources to include Relational Databases (e.g. MS SQL

		Server).
2	Required	Information Technology Project Management
1	Required	Experience in the solution delivery utilizing Agile or Scrum methodology
2	Preferred	Tableau Server Qualified Associate or Professional Certification
2	Preferred	Experience as a web application developer or web page developer
2	Preferred	Knowledge of data warehousing concepts
2	Preferred	Knowledge of ETL concepts
1	Preferred	Experience in program oversight, planning, program tracking, scope management, change control management, risk management, and quality assurance of the development project team

III. TERMS OF SERVICE

Services are expected to start **12/01/2020** and are expected to complete by **08/31/2021**. Total estimated hours per Candidate shall not exceed **950** hours. This service may be amended, renewed, and/or extended providing both parties agree to do so in writing.

IV. WORK HOURS AND LOCATION

Services shall be provided during normal business hours unless otherwise coordinated through the **Texas Health and Human Services Commission**. Normal business hours are Monday through Friday from **8:00 AM to 5:00 PM**, excluding State holidays when the agency is closed.

The primary work location(s) will be at **8317 Cross Park Drive, Austin, Texas 78754**. Any and all travel, per diem, parking, and/or living expenses shall be at the Candidate's and/or Vendor's expense. **Texas Health and Human Services Commission** will provide pre-approved, written authorization for travel for any services to be performed away from the primary work location(s). Pre-approved travel expenses are limited to the rates and comply with the rules prescribed by the State of Texas for travel by its classified employees, including any requirement for original receipts.

The Candidate(s) may be required to work outside the normal business hours on weekends, evenings and holidays, as requested. Payment for work over 40 hours will be at the hourly rate quoted and must be coordinated and pre-approved through **Texas Health and Human Services Commission**.

V. OTHER SPECIAL REQUIREMENTS

This position will initially work offsite, Once HHS staff are allowed to return to the office this position will also be required to report the primary work location referenced above.

Interviews will be conducted via MS Teams or conference call.

CANDIDATE REFERENCE

Solicitation Number: 52919076	Title/Level: Developer/Programmer Analyst 3
Candidate Name:	Category: Applications/Software Development

Reference Name (Required): _____
Title: _____
Company Name (Required): _____

Phone Number (Required include area code): _____

E-mail Address: _____

Professional Relationship:

Peer
 Customer

Co-Worker
 End-User

Supervisor
 Subordinate

Reference Name (Required): _____
Title: _____
Company Name (Required): _____

Phone Number (Required include area code): _____

E-mail Address: _____

Professional Relationship:

Peer
 Customer

Co-Worker
 End-User

Supervisor
 Subordinate

Reference Name (Required): _____
Title: _____
Company Name (Required): _____

Phone Number (Required include area code): _____

E-mail Address: _____

Professional Relationship:

Peer
 Customer

Co-Worker
 End-User

Supervisor
 Subordinate

NOTE: ONLY INCLUDE THE INFORMATION REQUESTED ON THIS FORM. DO NOT INCLUDE ADDITIONAL INFORMATION.

CANDIDATE QUALIFICATIONS

Solicitation Number: 52919076	Title/Level: Developer/Programmer Analyst 3
Candidate Name:	Category: Applications/Software Development

Minimum Requirements: Candidates that do not meet or exceed the **minimum** stated requirements (skills/experience) will be displayed to customers but may not be chosen for this opportunity.

Actual Years Experience	Years Experience Needed	Required/ Preferred	Skills/Experience
	8	Required	Tableau Dashboard Development
	4	Required	Experience acquiring data from multiple data sources for use by Tableau data visualization.
	4	Required	Experience working with various data sources to include Relational Databases (e.g. MS SQL Server).
	2	Required	Information Technology Project Management
	1	Required	Experience in the solution delivery utilizing Agile or Scrum methodology
	2	Preferred	Tableau Server Qualified Associate or Professional Certification
	2	Preferred	Experience as a web application developer or web page developer
	2	Preferred	Knowledge of data warehousing concepts
	2	Preferred	Knowledge of ETL concepts
	1	Preferred	Experience in program oversight, planning, program tracking, scope management, change control management, risk management, and quality assurance of the development project team

CANDIDATE ACKNOWLEDGEMENT

RFO: Solicitation Number:	Title/Level:
Candidate Name:	Technology Type:

I hereby authorize **EKHP Consulting LLC** to submit my resume in response to Solicitation for **Texas Health and Human Services Commission**.

I understand that submission of my resume by multiple vendors may result in my disqualification from this opportunity. Customers reserve the right to hire a candidate submitted by multiple vendors.

Worker signature: _____

Date: _____